

WATERFORD TRAVELLER YOUTH SUPPORT PROJECT



Waterford Traveller Youth Support Project (WTYSP) is delivered by Children's Group Link and is the main local service in Waterford offering structured activities for young travellers aged 10- 18 years old. The project is funded by the Department of Children and Youth Affairs

through the Waterford and Wexford Education and Training Board and is located in the Lacken Road Business Park. The aim of the project is to enhance the overall personal and social development of participants through recreational, educational and integrated programmes. We are now recruiting for the following position:

PART TIME PROJECT WORKER – 20HRS PER WEEK

Young members of the Traveller Community have varying needs, customs, values and traditions which make them a distinct group. They must be acknowledged, recognised and embraced for themselves, have a sense of belonging, and have the right to reach their full potential. This is a varied, interesting and challenging role with core responsibilities as follows:

- Planning, coordinating and scheduling of programmes and activities for young travellers.
- Planning, designing, implementing and evaluating programmes.
- Provision of daily and quarterly reports.
- Processing of grant applications.
- Induction of volunteers.
- Liaising, networking and coordinating with relevant schools, community-based projects and parents of participants.
- Carrying out and documenting risk assessments prior to the delivery of planned programmes and activities.
- Ensuring facilities are prepared, presentable and appropriate for planned programmes and activities.
- Leading and supervision of young people during travel to and from activities and programmes.

- Sourcing equipment, snacks and supplies for programmes and services.
- Preparing individual budgets for all programmes and activities.
- Contribute to the project's compliance with the requirements of the National Quality Standards Framework (NQS) as part of the NQS Implementation Team.
- Supporting and contributing to the (yearly) progress report(s) for the Department of Children and Youth Affairs and Waterford and Wexford Education and Training Board.
- Attending staff meetings.
- Attending quarterly meetings of the Executive Committee and providing reports to the committee as required, either written or verbal.
- Supervision of student work-experience placements and carrying out end of placement assessments.
- On occasion, support and accompany participants (or past participants) to interviews for further education/ job interviews/work-experience placements.
- Make a home visit to check on the continued or unusual absence of a participant or to liaise with the parents / family accordingly.
- The successful candidate will also be required to support the delivery of core programmes and activities of Children's Group Link. This requirement is part of ongoing training and development in addition to providing an understanding of the overall level of service provision within Children's Group Link.

HOURS OF WORK

Working hours are generally conducted over three days, namely Mon – Wed. On occasions, hours may vary based on the needs of the project.

Hours of work are typically:

- Monday 11am-6pm
- Tuesday 12pm-7pm
- Wednesday 12-6pm

Groups and programmes commence each day at 2pm until 6/7pm. This time is dedicated to direct contact with participations. Time prior to 2pm is spent on core responsibilities, as outlined above, and preparing for programmes.

ROLE REQUIREMENTS

Candidates must have a professionally endorsed background in youth and community work, or an equivalent qualification or relevant degree. A minimum of two / three years' experience in a youth work or similar setting is desirable. The successful candidate will be used to multi-tasking, working on their own initiative, contributing as part of a team and have a full driver's license. Short listing will apply, and a panel may also be formed for future opportunities. Please note that the successful candidate will be subject to Garda Vetting and will be requested to provide two references.

REMUNERATION

The position carries a gross salary of approximately €16,500 per annum.

COMPLETED APPLICATIONS

Please send your completed application to Mr. Brendan Halligan, CEO, Children's Group Link, Oak Villa, Military Road, Waterford or via email at to: brendanhalligan@childrensgrouplink.ie

CLOSING DATE

The closing date for receipt of applications is 5pm on Friday March 8th, 2019

Children's Group Link is an equal opportunity employer.